

# **MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT**

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

**MEADOW POINTE III  
COMMUNITY  
DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS  
MEETING  
DECEMBER 14, 2010**

# MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT AGENDA DECEMBER 14, 2010 at 6:30 p.m.

At the Meadow Pointe III Clubhouse, located at 1500 Meadow Pointe Blvd, Wesley Chapel, FL 33543.

<b>District Board of Supervisors</b>	Glenn Johnston Paul Carlucci John Johnson William Galetta Michael Hall	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Scott Brizendine	Rizzetta & Company, Inc.
<b>District Attorney</b>	Mark Straley	Straley & Robin
<b>District Engineer</b>	Tonja Stewart	WilsonMiller, Inc.

**All Cellular phones and pagers must be turned off while in the clubhouse.**

**The District Agenda is comprised of four different sections:**

The meeting will begin promptly at **6:30 p.m.** with the first section which is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The second section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Manager prior to the presentation of that agenda item. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 994-1001 at least seven days in advance of the scheduled meeting. Requests to address items that are not on this agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting and will be heard under "Public Comments". The third section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three **(3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT IS A MAINTENANCE-RELATED ITEM, THESE ITEMS WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINISTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 994-1001, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

**MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE • 5844 OLD PASCO ROAD • SUITE 100 • WESLEY CHAPEL, FL 33544**

December 6, 2010

Board of Supervisors  
**Meadow Pointe III Community  
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Meadow Pointe III Community Development District will be held on **Tuesday, December 14, 2010 at 6:30 p.m.** at the Meadow Pointe III Clubhouse, located at 1500 Meadow Pointe Blvd, Wesley Chapel, FL 33543. The following is the advance agenda for this meeting:

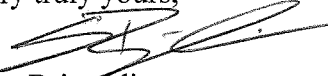
- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLIEGANCE**
- 3. BUSINESS ADMINISTRATION**
  - A. Administration of Oath of Office to Newly Elected Supervisors... Tab 1
  - B. Consideration of Resolution 2011-01, Designating Officers.....Tab 2
  - C. Consideration of Minutes of the Board of Supervisors' Meeting on November 9, 2010..... Tab 3
  - D.. Consideration of Operation and Maintenance Expenditures for December..... Tab 4
- 4. BUSINESS ITEMS**

None
- 5. STAFF REPORTS**
  - A. District Counsel
    1. Update on Easement Request from Maxcy Development
  - B. District Engineer
    1. Update on Road Inspections
    2. Update on Status of Ownership Map
  - C. Community Deputy
  - D. Field Operations Manager
  - E. Amenity Management
    1. Presentation of Monthly Report..... Tab 5
    2. Update on Access Control Installation at Clubhouse..... Tab 6
  - F. District Manager
- 6. AUDIENCE COMMENTS**
- 7. SUPERVISOR COMMENTS**

**8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 994-1001.

Very truly yours,



Scott Brizendine  
District Manager

cc. Mark Sifford, DEVCO  
Tonja Stewart, WilsonMiller, Inc.  
Mark Straley, Straley & Robin  
Kelly Evans, Rizzetta Amenity Services  
John Toborg, Rizzetta & Co., Inc.

# TAB 1

**MEADOW POINTE III  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISOR  
OATH OF OFFICE**

I, \_\_\_\_\_, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE STATE OF FLORIDA.

\_\_\_\_\_  
Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA  
COUNTY OF PASCO

On this 14<sup>th</sup> day of December, 2010, before me, personally appeared \_\_\_\_\_ to me well known and known to me to be the person described in and who took the aforementioned oath as a Board Member of the Board of Supervisors of Meadow Pointe III Community Development District and acknowledged to and before me that they took said oath for the purposes therein expressed.

WITNESS my hand and official seal the date aforesaid.

\_\_\_\_\_  
Notary Public  
STATE OF FLORIDA

My commission expires on: \_\_\_\_\_

# TAB 2

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MEADOW POINTE III  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors' of the Meadow Pointe III Community Development District was held on **Tuesday, November 9, 2010 at 6:30 p.m.** at the Meadow Pointe III Clubhouse, located at 1500 Meadow Pointe Blvd., Wesley Chapel, FL 33543.

Present and constituting a quorum:

Glenn Johnston	<b>Board Supervisor, Chairman</b>
Paul Carlucci	<b>Board Supervisor, Vice Chairman</b>
Michael Hall	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Scott Brizendine	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Mark Straley	<b>District Counsel, Straley &amp; Robin</b>
Tonja Stewart	<b>District Engineer, WilsonMiller, Inc.</b> <i>(Joined the meeting in progress)</i>
Kelly Evans	<b>Operations Manager, Rizzetta Amenity Services, Inc.</b>
Dan Richardson	<b>Clubhouse Manager</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Brizendine called the meeting to order and read the roll call. Mr. Johnston asked all those in attendance to rise and join him in reciting the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting on October 12, 2010**

On a Motion by Mr. Carlucci, seconded by Mr. Hall, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting on October 12, 2010 as presented for Meadow Pointe III Community Development District.
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**THIRD ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for November**

A brief discussion ensued regarding invoices from CGM and Valley Crest irrigation repairs.

On a Motion by Mr. Carlucci, seconded by Mr. Hall, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for November totaling \$81,469.92 for Meadow Pointe III Community Development District.

#### FOURTH ORDER OF BUSINESS

#### Staff Reports

A. District Counsel

Mr. Straley stated that he and Ms. Stewart are still working on the easement request, but nothing has been finalized.

A brief discussion ensued regarding the letter that was sent out relating to the beneficial plants that were planted and were in some instances removed by residents. It was stated that the addresses provided to District Counsel were overly inclusive and letters were mailed out to any resident who lives in areas where these plantings occurred rather than just those suspected of removing the plants. A recommendation was made that pictures be taken at the time plants are installed to verify what was planted and possibly removed.

*(Ms. Stewart joined the meeting in progress)*

B. District Engineer

Ms. Stewart addressed the drainage issue in Larkenheath, stating that is being created because the drainage grates are clogging up with mulch, etc. She stated that the Board could remove the grates, but this would cause a safety hazard or it could install grate outlets or replace the mulch with grass. A brief discussion ensued.

Ms. Stewart stated that there are two areas that the bondholders were looking at in regards to possibly requiring easements. The areas are not owned by the District. A brief discussion ensued.

Ms. Stewart discussed the proposal from Driveway Maintenance for \$2,600 to repair the depression in the road on Rensselaer by the manhole. It was stated that inspections indicated that the depression was not the result of broken sanitary lines as was the case in other areas of the community.

C. Community Deputy  
Not present.

D. Field Operations Manager

Mr. Brizendine reported that the landscape trimming has been completed at the Heatherstone entrance to improve visibility at the intersection.

E. Amenities Management

Ms. Evans stated that she and her Staff have been working on finalizing the policy for implementing the new access system scheduled to be implemented the first of the year and will be bringing it to the Board next month.

Ms. Evans requested that the Board approve the expenditure of \$700 for the purchase of holiday decorations for the Clubhouse.

On a Motion by Mr. Carlucci, seconded by Mr. Hall, with all in favor, the Board of Supervisors approved Clubhouse Staff expending up to \$700 for holiday decorations for Meadow Pointe III Community Development District.

Ms. Evans led discussions regarding security options available to the District to try and catch the individuals stealing the letters off the village entrance signs.

Discussions were also held regarding issues with large items being left in the dumpster area, parking violations and a fence in Larkenheath that needs to be cleaned on the resident's side. It was noted that there haven't been any second violations and that there is an easement on both sides of the fence in question so Staff can clean them.

F. District Manager

Mr. Brizendine stated that the District came in under budget and has enough funds to carry the District until funds are received in January. He stated that all of the invoices should have been paid from the last fiscal year; however, accounting does accrue for any known invoices that have not been received by the end of October.

Mr. Brizendine stated that the new Supervisor terms for Glenn, Michael and Paul start on November 16<sup>th</sup> and he will be bringing a resolution re-designating officers to the December meeting.

Mr. Brizendine stated that he received the renewal application from PACA. The Board indicated the desire to renew the membership.

**FIFTH ORDER OF BUSINESS**

**Audience Comments**

Audience comments were entertained regarding drainage issues in Larkenheath, holiday decorations and the assessment levels.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests**

A request was made that the purple dinosaur in the playground be removed and discussion was held regarding cleaning up the area in front of Heatherstone where the WDG sign was located and when the District budgeted for furniture replacement in the reserve budget.

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A brief discussion was held regarding placing the aerial map of the community in the clubhouse for reference purposes. Ms. Stewart stated that she was waiting to complete the ownership study, but could provide a map immediately if the Board did not want the ownership information included.

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Johnson, seconded by Mr. Carlucci, with all in favor, the Board of Supervisors adjourned the meeting at 8:10 p.m. for the Meadow Pointe III Community Development District.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

# TAB 3

# MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

## Operation and Maintenance Expenditures For Board Approval December 2010

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2010 through November 30, 2010. This does not include expenditures previously approved by the Board.

The total items being presented: **\$72,083.05**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairman

\_\_\_\_\_ Vice Chairman

\_\_\_\_\_ Assistant Secretary

# Meadow Pointe III Community Development District

## Paid Operation & Maintenance Expenses

November 1, 2010 Through November 30, 2010

*10101 - Cash-Operating Account*

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Access Granted Inc.	4956	00003768	Gate Repair- 11/10	\$ 110.50
Atlas Professional Services, Inc.	4957	20063731	Web Hosting 11/10	\$ 50.00
Bright House Networks	4958	8223-15-039- 0057385	11/15/10 - 12/14/10	\$ 4.41
CINTAS Corporation Loc. 074	4949	074720508	Supplies 10/10	\$ 127.10
DCSI Inc.	4947	7970	Full Extended Gate Warranty & License Plate	\$ 315.88
DCSI Inc.	4947	8014	Relocate Camera 10/10	\$ 127.50
Deloitte Tax LLP	4948	8001287309	Arbitrage Rebate Calculation Series 2007- PE 08/31/10	\$ 1,125.00
Department of Community Affairs	4946	23991	Special District Fee FY 2010/2011	\$ 175.00
Driveway Maintenance, Inc	4960	110103	Concrete Work - Thackery Way 11/10	\$ 1,360.00
Glenn Johnston	4962	GJ 110910	Board of Supervisors Meeting 11/09/10	\$ 200.00
John Deere Landscapes/Lesco	4963	56310125	Fertilizer - 07/10	\$ 5,820.00
Media General	4964	100002951929- 1001	Acct #1014820 10/10	\$ 60.61
Michael J Hall	4961	MH 110910	Board of Supervisors Meeting 11/09/10	\$ 200.00
Pasco County Sheriff's Office	4966	111010	Payment for Law Enforcement Services #1 10/10	\$ 6,826.00
Pasco County Sheriff's Office	4966	11/10/10	Payment for Law Enforcement Services #2 11/10	\$ 6,826.00
Pasco County Utilities	4965	10168094	2010 Solid Waste Disposal Assessment	\$ 893.29
Pasco County Utilities	4950	969308000017 10/10	1500 Meadow Pointe Blvd 10/10	\$ 545.71
Paul Carlucci	4959	PC 110910	Board of Supervisors Meeting 11/09/10	\$ 200.00
Rizzetta & Company, Inc.	4951	12074	Assessment Roll Fiscal Year 2010/2011	\$ 5,000.00
Rizzetta & Company, Inc.	4967	12143	District Management Fees 11/10	\$ 5,720.50
Rizzetta Amenity Services, Inc.	4968	289	Amenity Management Services 11/10	\$ 11,873.50
Straley & Robin	4952	7009	Legal Service 10/10	\$ 1,148.95
TECO	4953	0198 0005580 11/10	Summary Bill 11/10	\$ 9,075.84

**Meadow Pointe III Community Development District**  
**Paid Operation & Maintenance Expenses**  
**November 1, 2010 Through November 30, 2010**

*10101 - Cash-Operating Account*

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Verizon	4969	813 973 0651	Sherringham Way 11/10	\$ 43.32
		11/10		
Verizon	4969	813-973-3584	Hillhurst Crossing Gate 11/10	\$ 43.32
		11/10		
Verizon	4969	Phone	Summary Phone Bill 11/10	\$ 86.64
		Summary 11-10		
Verizon	4954	Phone	Summary Phone Bill 11/10	\$ 277.60
		Summary 11/10		
Waste Services of Florida, Inc.	4955	0001788631	Waste Disposal Services 11/10	\$ 66.00
Waste Services of Florida, Inc.	4970	0001806681	Waste Disposal Services 10/10	\$ 12,066.32
WilsonMiller Inc	4971	441330	Engineering Services PE 09/10 - 10/10	\$ 1,558.75
Withlacoochee River Electric	4972	1401 330 403	2219 MP Blvd Irrigation Memb 10/10	\$ 56.76
		920 10/10		
Withlacoochee River Electric	4972	Summary 10/10	Summary Bill 10/10	\$ 98.55
<b>Report Total</b>				<b><u>\$ 72,083.05</u></b>

# TAB 4

**RESOLUTION 2011-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF MEADOW  
POINTE III COMMUNITY DEVELOPMENT DISTRICT DESIGNATING  
THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN  
EFFECTIVE DATE**

WHEREAS, Meadow Pointe III Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS  
OF MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. \_\_\_\_\_ is appointed Chairman.

Section 2. \_\_\_\_\_ is appointed Vice Chairman.

Section 3. \_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 14<sup>TH</sup> DAY OF DECEMBER, 2010.**

**MEADOW POINTE III COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**CHAIRMAN / VICE CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**ASST. SECRETARY**

# TAB 5



November 2010  
OPERATIONS REPORT

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Clubhouse and Amenities Manager: Dan Richardson  
Email: [mpiiiiclub@live.com](mailto:mpiiiiclub@live.com)

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#### CLUBHOUSE MAINTENANCE AND IMPROVEMENTS

- Purchased a new office printer.
- Office door lock broke had to replace it.
- Adjusted timers on lights with time change.
- Adjust landscape irrigation timer for clubhouse.
- New workout equipment delivered. Residents are happy.
- Volleyball court pipes repaired.
- New volleyball nets.
- Positive feedback about new equipment in gym. Residents love it!
- Cleaned back storage room. Created more room with shelving.
- Checked on new easement entry for Aquagenix. For pond on Holcomb Pass, Nettlewood. Solution two or three options to gain access.
- Established timeline with DCSI on installation and training of clubhouse security and resident key fobs.

#### GATE REPORTS

- Wrencrest pedestrian gate broken, four days after it was repaired.
- Sherringham exit gate replaced fuse and reset motor.
- Wrencrest call box dialing Whitlock resident, looking into it. Had to call Access Granted the number 7 key was broke. Key pad had to be replaced.
- Wrencrest exit gate not working, shear plate broken. Had to manually open. Call box not working at all.
- Heatherstone exit gate, only one side opening. Had to open manually until garage sale was over.
- Shear pin on Nettlewood exit gate broken. Access Grated called for repair.
- Made keys for pedestrian gates, Alchester and Ammanford.
- Reset and adjusted Nettlewood gates.
- Wrencrest gate now working, key pad was replaced.
- Reset Entry gate at Heatherstone. Working fine now.
- Reset gate at Hillhurst exit gate. Working fine.
- Reset Wrencrest entry gate. Was not closing all the way.
- Adjusted Broughton Place exit gate and adjusted Claridge entry gate.
- Went with Daniel C. of DCSI on monthly MP III, DVR camera maintenance plan.



## RESIDENT REQUESTS

- Heatherstone resident called to say aggressive dog roaming. She called Sheriff Dept and they gave her animal control. Animal control was not open so she called clubhouse, told her there was really nothing I could do but I will drive around. When I arrived at the dogs home the front door was wide open, resident seen it to. I drove by several times for about 10 minutes, front door still open, garbage pail thrown on driveway. I called the sheriff dept. Owner was there when deputy arrived, everything OK.
- Rensselaer Resident called about 5 sidewalk slabs broken up on Folkstone. Went and took pictures of it and submitted to CDD.
- Beaconsfield Resident complained about neighbor parking. Went out and spoke with resident said he would move cars. Told him about parking permit for guests.
- Resident said tree limbs were coming over his fence and hitting his screened pool enclosure. Contact Valley Crest, tree limbs are on CDD side of fence on Beardsly.
- Multiple phone calls on missing letters at Ammanford. Told them letters are being made.
- Resident upset over parking violation. Told resident it is one of our newly adopted policies. You cannot block sidewalk.

## FIELD MAINTENANCE

- Hillhurst sprinkler control box- lids missing/broken 1042, 1044, 1046, 1049.
- Contacted Teco and Withlacoochee about four light poles being out.
- Placed signs around for Community garage sale.
- Pulled trash out of pond on Beardsley.
- Pulled trash out of pond on Thackery
- Entrance lights not working at Wrencrest. Replaced photo cell, now working.
- Street sign down in Ammanford. Call county.
- Larkenheath resident was walking on our trails. Found a make shift tent made of wood and palm tree leaves. Big holes were dug and covered with leaves. A bag of personal items. We found a machete and shovel- removed it from campsite. Called Sheriff Dept. Deputy Mazzara went to go look around. No one there, cannot do much but give a trespass warrant when a person is present.
- The camp site was torn down and holes filled back in. Went out there a day later. Holes were dug again and tent was in process of being put back up.
- Street light out at 30722 Lanesborough. Reported to TECO.
- Cleared tree debris from Meadow Pointe Blvd.

- More dumping of trash and yard waste at end of Meadow Pointe Blvd and Beardsly
- Ammanford has a speed sign down. Pasco county said it does not go into gated community. Went to get supplies from county to repair.
- Made a return visit to camp site. Had to tear down new structure and filled up the holes again.
- Making calls to see how the large black pipes across from Heatherstone that block the locked gated road to “no-where” can be removed.

#### PRIVATE EVENT RENTALS

See attached calendar



**Meadow Pointe III**  
COMMUNITY DEVELOPMENT DISTRICT

# Nov 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 General Election Polling MP3 6am	3 CARDS 12-3	4 Duce 10am-2pm Strout 3pm-7pm	5	6 10-2 3-7 Ola Malas
10-2 Sipola 3-7 Massiel Rodriguez - Pd	7 MP III HOA 6:30	8 WOMENS 9-11 MPIII CDD 630	9 CARDS 12-3	10 CARDS 12-3	11	12 10-2 Hoskins Surprise Party 3-7 Fleshood
10-2 Amy Paid 3-7	14	15 WOMENS 9-11 WHITLOCK 7-C HOA	16 CARDS 12-3	17 LARKEN HOA 7-C	18	19 10-2 Scarborough 3-7
10-2 3-7	21	22 WOMENS 9-11	23 CARDS 12-3	24 Thanksgiving Day CLOSED	25	26 10-2 3-7 Ruth Monge
10-2 3-7	28	29 WOMENS 9-11	30			

# Tab 6

# DCSI, Inc. "Security & Sound"

Project: Meadow Pointe III Clubhouse  
Systems to be Installed: Access & CCTV

Project Start Date: 01/03/2011  
Est. Completion Date: 01/21/2011

Work to be completed	1/3/2011 - 1/7/2011	1/10/2011-1/14/2011	1/17/2011-1/20/2011	21-Jan
Retro the cabling and trench and lay the conduit				
Install locking mech. On doors and gates				
Trimout keypads, REX devices, sirens				
Trimout cameras				
Trimout access MCP				
Trimout DVR				
Install Flat Panel Monitor				
Power up and program CCTV System				
Power up and program Access system				
Test and Adjust CCTV where needed				
Test and Adjust Access where needed				
Train MGR and/or employees on CCTV				
Train MGR and/or employees on Access System				



## Resident Information Form

Thank you for taking a moment to complete our Meadow Pointe III CDD Resident Information Form. This information will be maintained in your file. It will be your responsibility to update this form as necessary with new information.

### HOUSEHOLD MEMBERS

Name (Last, First)	Relationship	E-mail	Birthdate (if under 18)	OFFICE USE ONLY Key Fob #	OFFICE USE ONLY Payment Details
1.	Self				complimentary
2.					complimentary
3.					
4.					
5.					
6.					
7.					

### HOUSEHOLD CONTACT INFORMATION

Address \_\_\_\_\_  
Street Address

Home Phone ( ) \_\_\_\_\_ Alternate Phone ( ) \_\_\_\_\_

Village \_\_\_\_\_ Email address: \_\_\_\_\_

### GENERAL INFORMATION AND ACCESS KEY FOB POLICIES

- 1. Would you like to receive e-mails on Clubhouse and Community News?  YES  NO
- 2. I have received a copy of the Amenity Center Policies and Guidelines  YES  NO

#### Access Key Fob Policies & Procedures

*Use of the District's amenity areas is restricted to residents, members and their guests. An access key fob is necessary to gain entry to the pool and fitness areas. Each Meadow Pointe III household will be issued two (2) initial access key fobs at no charge. All other Meadow Pointe residents may purchase key fobs. There is a \$10.00 non refundable charge to replace a lost key fob or to purchase additional key fobs. No more than four (4) Key Fobs (issued to those 18 years or older) may be held by any resident or member household at any time. This access key fob system protects you and the facility from unapproved non-resident entry. Under no circumstance should a resident or member provide their access key fob to an unapproved non-resident to allow them to utilize the amenities.*

*To obtain a key fob, you will be required to show proof of residence ie. Driver's License, State ID, utility bill or a vehicle registration. Renters will be required to provide a copy of their lease and proof of identification.*

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date Entered in System: \_\_\_\_\_ Staff Member: \_\_\_\_\_